



## Quickbooks® Connection Module

### Overview

This module provides seamless integration of both customers and invoices between Quickbooks® and Doorlister® and Drawerlister™.

Ideally you would like to have all your Quickbooks® customers instantly added into Doorlister® to eliminate re-entering hundreds or thousands of customers.

Click on this button to enter addresses easier.

The screenshot shows a customer entry form with the following fields:

- Company Name: Company 1 (with a "Check Credit" button)
- Contact: John Doe
- Phone: 123-123-1234
- FAX: 123-123-1235
- Mr./Ms./...: Mr.
- Alt. Ph.: 123-123-1236
- First Name: John
- M.I.:
- Alt. Contact:
- Last Name: Doe
- E-mail:

Addresses section:

- Bill To: Company 1, 123 Lane, Yourtown, CA 12345
- Ship To: Company 1, 123 Lane, Yourtown, CA 12345
- Buttons: ">> Copy >>" and "Address Details" (under both address boxes)

This module will allow to successfully import customers from Quickbooks® directly into Doorlister®.

The screenshot shows the 'Customers' interface with the following details:

- Page 1 | Page 2 | Page 3
- QB Name: Company 1
- Cust ID: 2
- CS Rep: [Dropdown]
- Customer: Company 1
- Address: 123 Lane
- City, State, Zip: Yourtown, CA, 12345
- County, Country: [Fields]
- Phone: 123-123-1234
- Phone2: 123-123-1236
- FAX: 123-123-1235
- Comments:
- QB Import:
- On Mail List:
- Contact: John Doe
- Credit Limit: 0
- Rating: [Dropdown]
- Terms: [Dropdown]

You can also import the Customer Rep, Terms, and Credit Limit.

Once all your customer data is imported, if changes are made to either Quickbooks® or Doorlister®'s, they can be synchronized by a simple import/export function.



# Hammond Consulting

Hammond Consulting  
550 Armstrong Way  
Oakdale, CA 95361

# Invoice

Invoice Date: 06/26/2002

Page 1 of 1

**Sold To:** Company 1  
123 Lane  
Yourtown, CA 12345

**Ship-To:** Company 1  
123 Lane  
Yourtown, CA 12345

ID: 2      Rep:      Ph: 123-123-1234      Fax: 123-123-1235

Job No.	Order Date	Due Date	Job Name	P O/ Ref	Ship Via	Tax
10008	06/26/2002	07/10/2002				8

Material: Birch; Finish:

Door Style: ARP: Arched R.P.: Profile: 0: 0: 0: Grain: Vertical

#	Item	Qty	Width	H/ L/ D	Description	Sq.Ea.	List	Net Price	
1	D	5	15	20	Door	10.40	219.00	219.00	
		Count: 5							
						10.40	<b>Sub Total:</b>	\$219.00	

**Non Taxables**  
\$0.00      **Tax:** \$17.52

**==> Total Due:** \$236.52

You will also be able to transmit invoiced jobs through this connector. Once a job is invoiced in Doorlister®, you can simply export it to Quickbooks®:

## Invoice

Date	06/26/2002
Invoice #	10008

<b>Bill To</b>	Company 1 123 Lane Yourtown, CA 12345
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P.O. No.	Terms
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Item	Quantity	Description	Rate	Amount	Tax
		Net Item Sales	219.00	219.00	Tax
					(8.0%) 17.52
<b>Total</b>				<b>236.52</b>	

Customer Message	Tax	(8.0%)	17.52
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To be printed   
  To be sent   
 Customer Tax Code Tax

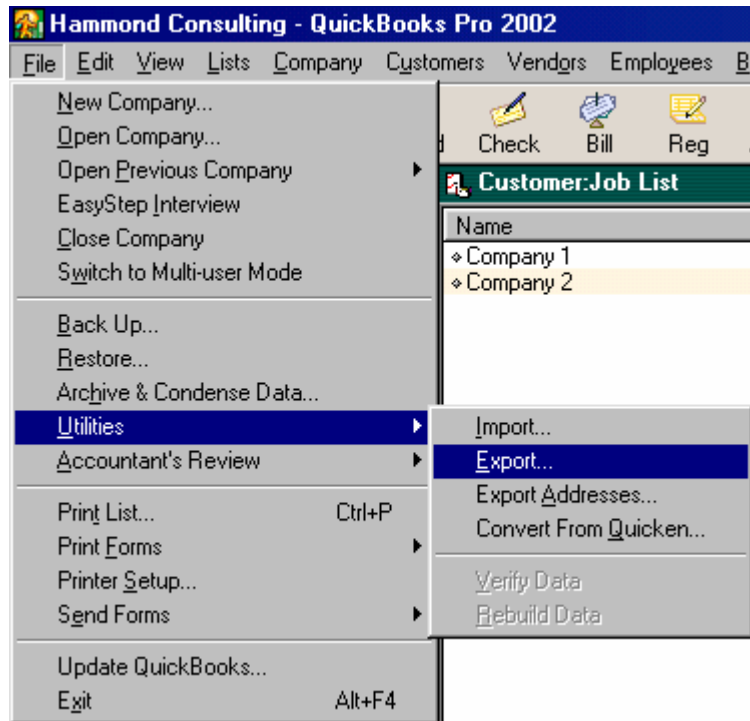
Balance Due 236.52

Memo

## Exporting Quickbooks® Customer Data

Creating an Export File from Quickbooks®

Once you are in Quickbooks®,  
select **File -> Utilities -> Export**

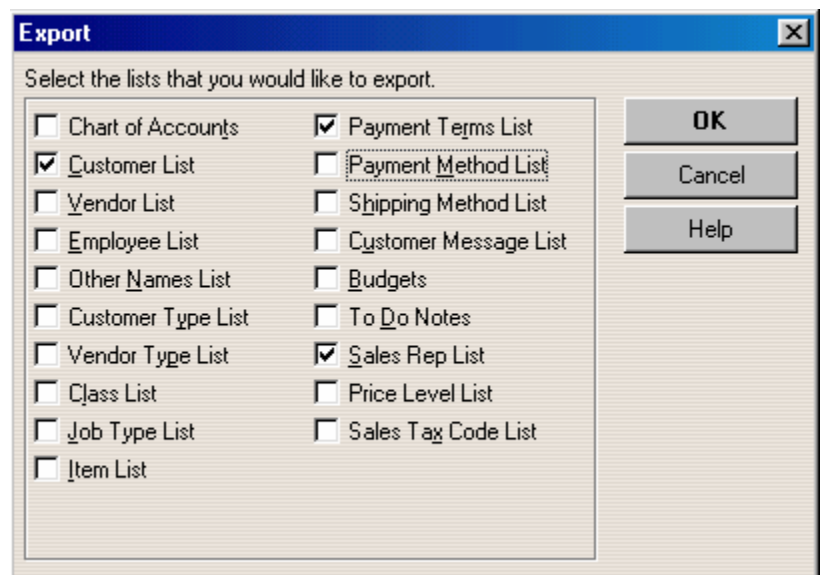


From here you will get a screen similar to this:

Doorlister® currently supports  
3 items to import from this list :

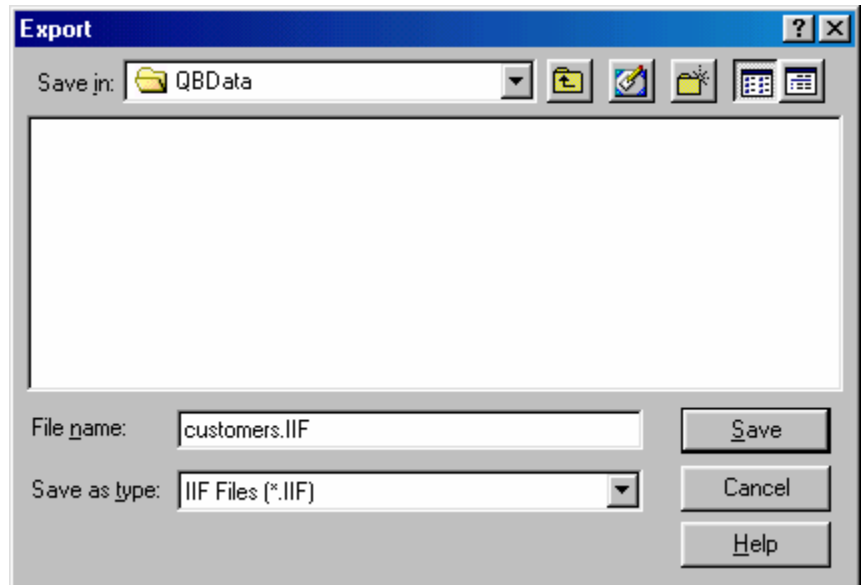
**Customer List**  
**Payment Terms List**  
**Sales Rep List**

You can check one or all  
of the items above and  
click the OK button.



Now you will be brought to an export window. You can save the .IIF file in any directory on your system. Keep in mind it should be a directory available to Doorlister®.

This example shows customer.IIF being saved into C:\Doorlister2000\QBData\



Clicking the Save button will Result in seeing this message:



Now we have completed exporting your entire Quickbooks® customer list. Now we will go into Doorlister® to import the list.

## Importing the Export File into Doorlister®

Once you are in Doorlister®, From the main menu select **Customers -> Quickbooks Data**. You should see a screen like this:



Select which fields you would like to have imported using the checkboxes.

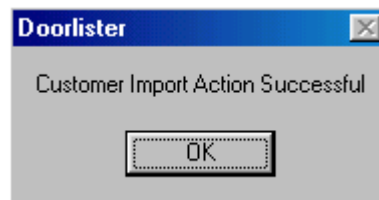


If the file name shown in the form is incorrect, you can use this file icon to hunt it down.



Once you have the correct file selected, you can simply hit this button to perform the import.

You should receive a set of messages if you selected all 3 to be imported.



All your selections should be imported into Doorlister®. Once this process has happened, you can change information for each customer in either Doorlister® or Quickbooks® and then synch (update) them by performing an export/import routine.

## Exporting Doorlister® Invoices into Quickbooks®

### Creating an Export File from Doorlister®

Once you have jobs in Doorlister® that have had an invoice viewed or printed out, it will be allowed to export to Quickbooks®. In the **Door Jobs**, select **Quickbooks Export**.

Invoice Date	Job No	Order Date	Customer	Material
06/26/2002	10008	06/26/2002	Company 1	Birch

Export File Path: C:\Doorlister2000\QBData\ExportJobs.IIF

The default export file path will be “C:\Doorlister2000\QBData” with the default filename being “ExportJobs.IIF”. You can change this to any directory or name if you choose too.

Set QB to Print - This button will make the invoice show up in Quickbooks® main company screen as shown here:


Due Date	Description	Amount
<b>Invoices to Print (1)</b>		<b>236.52</b>
<a href="#">06/26/2002</a>	<a href="#">10008 - Company 1</a>	<a href="#">236.52</a>



- This allows you to setup a Quickbooks® account and a description to show up on your Quickbooks® invoices for each of the following:

- Down Payment
- Finish Amount
- Freight
- Invoice
- Net Sales
- Tax

**Note:** The account field should be setup to properly match your Quickbooks chart of accounts.

Once you have highlighted which jobs you wish to export, simply select the  button. You should then see a screen similar to this:

QBExportOrdersFrm : Form

### Export Orders

Set QB to Print

Jobs to Export

Invoice Date	Job No	Order Date	Customer	Material
06/26/2002	10008	06/26/2002	Company 1	Birch

Export Type

Invoice Summary Only

Invoice W/Details

Select Jobs to export using Mouse. Use Shift - Click to select Range, Ctrl - Click to Select and Skip.

Select Job then Ctrl-Shift Home or End to select "All" jobs from there.

Export File Path: C:\Doorlister2000\QBData\ExportJobs.IIF

Doorlister

Job Export Complete

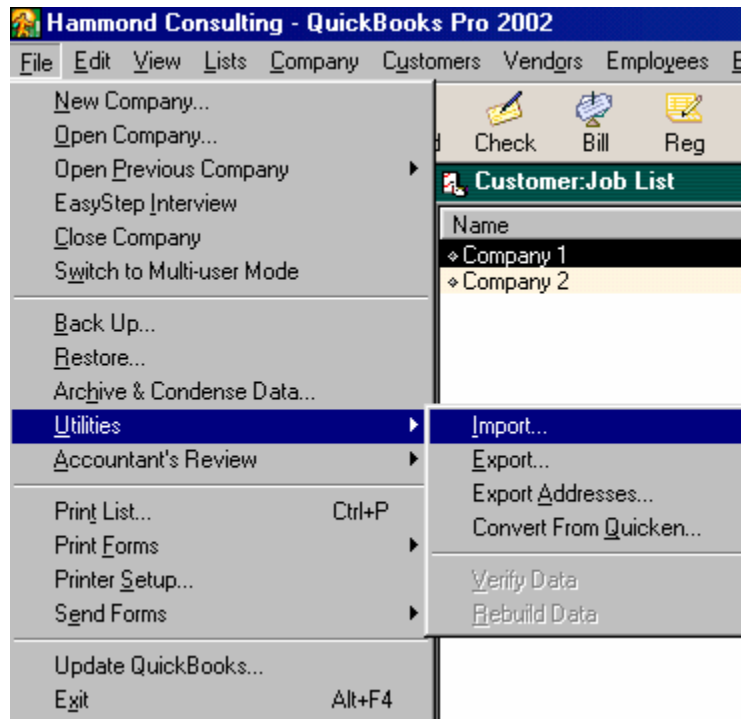
OK

Now we have successfully exported the job(s) into the file  
“C:\Doorlister2000\QBData\ExportJobs.IIF”

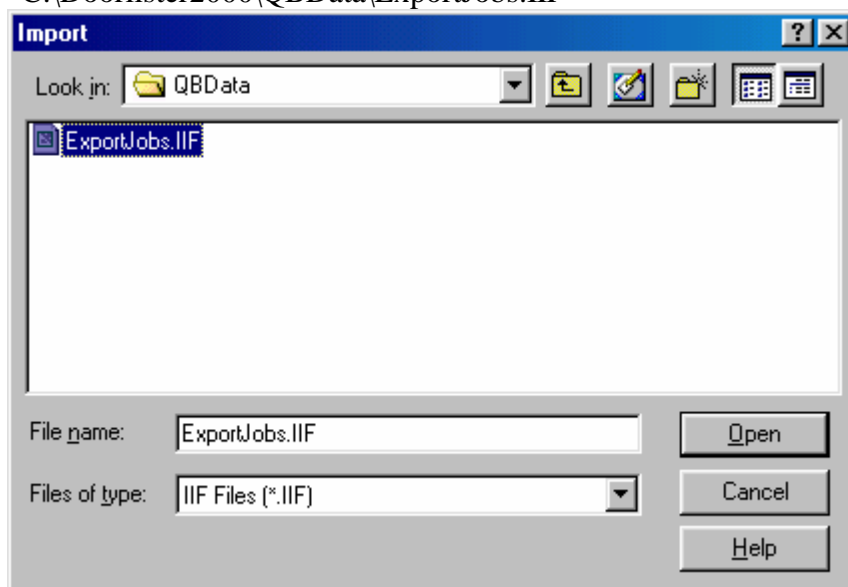


Importing the Export File into Quickbooks®.

Once you are in Quickbooks®, select **File -> Utilities -> Import**

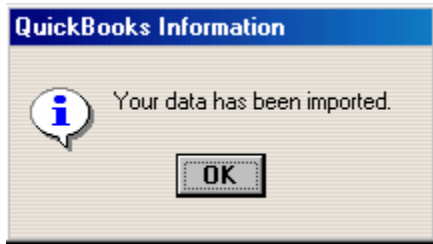


You will then need to select the correct file name you specified when you exported the job list from Doorlister®. In this case we saved the job file to “C:\Doorlister2000\QBData\ExportJobs.IIF”



Select Open when you have found the correct file name.

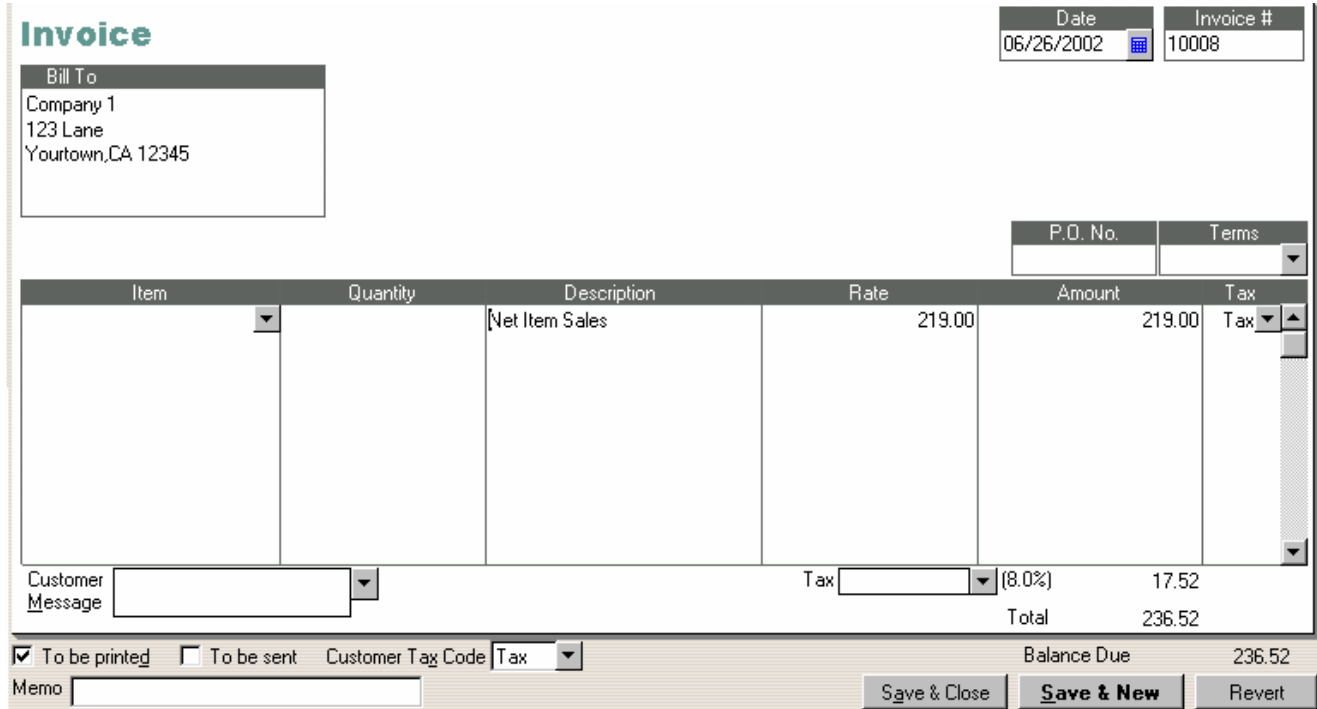
Quickbooks® should display a message to this effect:



Now if you look at the Company Navigator in Quickbooks®, you should see the jobs you had in Doorlister®.

Due Date	Description	Amount
<b>Invoices to Print (1)</b>		<b>236.52</b>
<a href="#">06/26/2002</a>	<a href="#">10008 - Company 1</a>	<a href="#">236.52</a>

Clicking on the Blue highlighted text will bring up a more detailed Invoice.


A screenshot of a detailed QuickBooks invoice. The title "Invoice" is in green. The "Bill To" section shows "Company 1, 123 Lane, Yourtown, CA 12345". The "Date" is 06/26/2002 and the "Invoice #" is 10008. The "P.O. No." and "Terms" fields are empty. The main table has columns for Item, Quantity, Description, Rate, Amount, and Tax. One item is listed: "Net Item Sales" with a rate of 219.00 and an amount of 219.00. Below the table, there is a "Customer Message" field, a "Tax" dropdown set to "(8.0%)", and a tax amount of 17.52. The "Total" is 236.52. At the bottom, there are checkboxes for "To be printed" (checked) and "To be sent", a "Customer Tax Code" dropdown set to "Tax", and a "Balance Due" of 236.52. There is also a "Memo" field and three buttons: "Save & Close", "Save & New", and "Revert".

From Quickbooks® you can now easily manage your accounting end from any invoices you create in Doorlister®.

## Quickbooks® Connection Module for Drawerlister™

The process for exporting Drawerlister™ Invoices into Quickbooks® is very similar to exporting door jobs.

1) From the **Drwaerlister™ Menu** – select **Quickbooks® Export**.

2) There will be a Export Drawer Orders Form that appears. The format is very alike to the regular door jobs form on page 6. Simply select which jobs to export, make sure your file path is correct, and hit the  button to export. Next we move into Quickbooks® to import these jobs.

3) Once you are in Quickbooks®, select **File-> Utilities -> Import**. Select the correct file and click on OK. This should bring up a confirmation saying, “Your data has been imported.”

4) Your Drawerlister™ drawer jobs should now be imported into Quickbooks®.